



***FAILSWORTH & HOLLINWOOD DISTRICT PARTNERSHIP
FINANCE SUB-COMMITTEE***

Agenda

- Date Thursday 21 March 2013
- Time 7.30 pm or at the rise of the Failsworth & Hollinwood District Partnership meeting.
- Venue Failsworth Town Hall, Oldham Road, Failsworth, M35 0FJ
- Notes
1. DECLARATIONS OF INTEREST - If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Steve Garratt at least 24 hours before the meeting.
 2. CONTACT OFFICER for this Agenda is Steven Garratt Tel. 0161 770 5151 or email steven.garratt@oldham.gov.uk
 3. NEIGHBOURHOOD MANAGER is John Norris, tel. 0161 770 5025 or email john.norris@oldham.gov.uk
 4. PUBLIC QUESTIONS - Any member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer prior to the commencement of the meeting.

MEMBERSHIP OF THE FAILSWORTH & HOLLINWOOD DISTRICT PARTNERSHIP FINANCE SUB-COMMITTEE IS AS FOLLOWS:
Councillors Ames (Chair), Battye, Briggs, Dawson, Fielding, Garry, McMahon, Stretton and Williams

Item No

- 1 Apologies For Absence
- 2 Urgent Business
Urgent business, if any, introduced by the Chair
- 3 Declarations of Interest
To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.
- 4 Public Question Time
To receive Questions from the Public, in accordance with the Council's



Constitution.

5 Minutes of Previous Meeting (Pages 1 - 2)

The Minutes of the previous meeting held on Wednesday 30th January 2013 are attached for approval.

6 Budget Report (Pages 3 - 30)

To advise the Failsworth and Hollinwood District Partnership Finance Sub Committee of the current budget commitments and to consider funding a number of projects and schemes.



FAILSWORTH & HOLLINWOOD DISTRICT PARTNERSHIP FINANCE SUB-
COMMITTEE
30/01/2013 at 7.30 pm

Present: Councillors Ames (Chair), Briggs, Dawson, Fielding, Garry, McMahon, Stretton and Williams

Also in Attendance:

Emma Alexander	Executive Director Commercial Services
Carol Brown	AED Environment
Angela McIntyre	Constitutional Services
Stan Mitchell	
John Norris	

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Battye.

2 URGENT BUSINESS

There were no items of urgent business received.

3 DECLARATIONS OF INTEREST

Councillor McMahon declared a Disclosable Pecuniary Interest in Agenda Item 6, Budget Report (Failsworth Carnival). He left the room for this item and took no part in the discussion or voting thereon.

Mel Garner declared a Pecuniary Interest in Agenda Item 6, Budget Report (Failsworth Carnival). He left the room for this item and took no part in the discussion thereon.

4 PUBLIC QUESTION TIME

No Public Question were received.

5 MINUTES OF PREVIOUS MEETING

RESOLVED - That the minutes of the meeting held on 29th November 2012 be approved as a correct record.

6 BUDGET REPORT

The District Partnership Finance Sub Committee received a report detailing the budget commitments and sought consideration of funding proposals for a number of projects and schemes. It was highlighted that the remaining balance was £4,115.72.

Members discussed the funding request from Failsworth Carnival Committee in light of the discussion which has already taken place. Members were informed that other funding streams were being explored and whilst it was important to

continue to support the Carnival, a reduction in funding from the District Partnership was advisable.



Oldham
Council

RESOLVED – That

1. Failsworth Carnival Committee be granted £3,000 in support of the 2013 Carnival;
2. Further support to the Failsworth Carnival would be limited to £2,500 in 2014 and £2,000 in 2015 (subject to a request for funding being received);
3. The funding request from Grass Roots ASDAN was withdrawn from the District Partnership following full funding being provided from a Ward Councillor's budget;
4. The budget position be noted.

The meeting started at 9.30 pm and ended at 9.45 pm

BRIEFING PAPER FOR FAILSWORTH & HOLLINWOOD DISTRICT PARTNERSHIP

Failsworth & Hollinwood District Partnership Finance Sub Committee

Portfolio: Neighbourhoods and Devolved Services

Report Author: John Norris

Date: 21st March 2013

Officer Contact: John Norris
Ext. 5025

Purpose of Report

To advise the Failsworth and Hollinwood District Partnership Finance Sub Committee of the current budget commitments and to consider funding a number of projects and schemes which are attached to this paper as Appendices.

Executive Summary

At previous meetings in the Municipal Year 2012-2013 the District Partnership and Finance Sub Committee agreed to fund a number of projects and schemes. The current budget and its commitments are attached to this report as Appendix A for information. The current remaining balance after commitments is **£5115.72 (Please note this has increased from the previous balance on 3^{1st} January 2012 as an amount of £4,000 which was awarded to Failsworth school is no longer required.)** Even after this amount being returned the total amount of funding required exceeds the balance remaining in the Failsworth and Hollinwood Budget. (This is subject to an audit taking place before the District Partnership but after publication of reports which may establish an under spend which of course will be included.)

The District Partnership Finance Sub Committee has been presented with the following options for funding from the 2012/2013 budget.

- 1) Performance Plaza have requested £600 see Appendix B
- 2) Street Lighting Column at Park Avenue Failsworth £2,544 Appendix C

- 3) Street Lighting at County Street Hollinwood, Maintenance and provision of power for 12 years £1044 Appendix D
- 4) Street Signage Paddock Lane Failsworth £149 Appendix E
- 5) Oldham Cancer Support Centre £3,000 Appendix F

Total amount required to fund all projects/requests = £7337.00

Recommendations

1. The District Partnership Finance Sub Committee note the remaining balance of the devolved budget for 2012/2013 - **£5115.72.**

2. The District Partnership Finance Sub Committee considers the funding applications set out above and detailed in Appendices B-E whilst noting that the funding requests exceed the balance remaining within the 2012/2013 budget.

4. OPTIONS/ ALTERNATIVES

4.1 N/A

5. FINANCIAL IMPLICATIONS

5.1 To follow

6. LEGAL IMPLICATIONS

6.1 To follow

7. HUMAN RESOURCES COMMENTS

7.1 N/A

8. RISK ASSESSMENTS

8.1 N/A

9. IT IMPLICATIONS

9.1 N/A

10. PROPERTY IMPLICATIONS

10.1 N/A

11. PROCUREMENT IMPLICATIONS

11.1 N/A

12. ENVIRONMENTAL AND HEALTH AND SAFETY IMPLICATIONS

12.1 N/A

13. COMMUNITY COHESION IMPLICATIONS (INCLUDING CRIME & DISORDER IMPLICATIONS IN ACCORDANCE WITH SECTION 17 OF THE ACT) AND EQUALITIES IMPLICATIONS

13.1 N/A

14. FORWARD PLAN REFERENCE
14.1 N/A

15. KEY DECISION
15.1 N/A

16. BACKGROUND PAPERS
16.1 NONE

17. APPENDICES A-E

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		District Partnership Allocation		Ringfenced	Actual cost
27th March 2012	Alleygates - Barmouth Walk	Community Safety Services		£1,000.00	
	Alleygates - Limeside Road	Community Safety Services		£2,000.00	
16th July 2012 - Finance Sub Committee	Ellesmere St/Wrigley Head Resident Only Parking Scheme	Traffic - Sarah Robinson		£8,000.00	
	Failsworth Cemetry Improvements	District Environmental Team		£15,000.00	15000
	Ash Street Resident Only Parking Scheme	Traffic - Sarah Robinson		£8,000.00	
	Hollinwood - Christmas Tree	OMBC/EON		£1,100.00	946.31
	Hollinwood Provision of refreshments/entertainment for switch on event	OMBC		£250.00	250
	Hollinwood - 38 Hanging Baskets on Hollins Road Summer 2013	District Environmental Team		£4,115.45	
	Failsworth - Christmas Tree	OMBC/EON		£1,100.00	946.31
	Failsworth - Christmas Lights at Failsworth Pole	OMBC/EON		£1,260.00	907.4
	Failsworth - (Ref: Tab3) Provision of refreshments/entertainment for switch on event	OMBC		£250.00	100
	Failsworth - Failsworth Town Hall Christmas Lights	OMBC/EON		£1,680.00	437.1
	Failsworth - Jackson Street Hanging Baskets x 10 Summer 2013	District Environmental Team		£1,083.01	
	Failsworth - Ashton Road East Hanging Baskets x 12 Summer 2012	District Environmental Team		£1,299.61	
	Failsworth - Ashton Road 3 Tier Planter Summer 2013	District Environmental Team		£142.51	
	Failsworth - Lord Lane Baskets x 12 Summer 2013	District Environmental Team		£1,299.61	
	Failsworth - Propps Hall Drive 3 Tier Planters x 4 Summer 2013	District Environmental Team		£570.06	
	Failsworth - Roman Road greenings Summer 2013	District Environmental Team		£1,076.25	
M60 Junction Planting Winter 2012	District Environmental Team		£3,157.51		
M60 Junction Planting Summer 2013	District Environmental Team		£6,169.48		
Failsworth & Hollinwood District team	District Delivery Team		£2,000.00		
Canal Society	Canal Society		£300.00		
Rochdale Canal Festival	Rochdale Canal Festival		£850.00		
Avro FC	Avro FC		£2,000.00		
District Environmental Team: Alleyway Improvement Plan	District Environmental Team		£10,000.00		
Community Payback & Projected Environmental Activity 2012/13	District Environmental Team		£5,000.00		
Girlguiding Failsworth & Moston District	Girl Guiding - Enid Bell		£100.00		
Allegating projects	Anthony Hynes CSS/District Delivery Team		£10,000.00		
Failsworth Sports Soccer Centre	Mike Kelly, Failsworth School		£4,000.00		
Citizens Advice Bureau	Jonathan Yates		£8,881.00		
Carnival Committee	Enid Bell		£3,000.00		
31st January 2013					
3rd October 2012, Finance Sub Committee					
	Total spent		£104,684.49		
	Total Remaining		£315.51		
	Addition from 2011/2012 Carry over		£800.21		
	Sports Centre £4,000 committed funding no longer required		£4,000.00		
	Total remaining including carry forward from 2011/12		£5,115.72		

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District Partnership

Councillors Funding Proposal Form

<p>COUNCILLOR(S) NAME YOU ARE APPLYING TO:</p> <p>Cllr Norman Briggs Cllr Jim McMahon Cllr D Dawson Cllr John Battye Cllr Sean Fielding</p>
<p>NAME OF ORGANISATION REQUESTING FUNDING</p> <p>Performance Plaza</p>

<p>PROJECT TITLE: The Arts Hub</p>

<p>DESCRIPTION OF THE PROJECT REQUIRING FUNDING setting out: what the project will deliver. Who will benefit, and how? How many people will benefit etc. Please provide as much detail as possible and continue on a separate sheet if required.</p> <p>Having worked tirelessly to successfully sustain Performance Plaza over the last 7 years in Oldham, we have been given a fantastic opportunity to take on, and be responsible for the former Failsworth Volunteer Centre, 1 Ashton Road West, Oldham.</p> <p>Linking specifically with Failsworth and Hollinwood district priorities, we are turning this community asset into The Arts Hub, run by the community, for the community, with minimal overheads and a sustainable social enterprise approach.</p> <p>Initially we are seeking funding to carry out necessary repairs to the building, to make it suitable for community access. Weather proofing and general repair are the key priority to allow us to provide a much wider range of arts workshops and opportunity for all ages and backgrounds within the local community.</p> <p>Including: Drama and performance workshops, music / guitar / songwriting workshops, music and film recording and production, poetry and creative writing / script writing, health and wellbeing drop in sessions, a community gallery and regular mini performance and showcase events.</p> <p>This would allow for:</p> <ul style="list-style-type: none"> • Growth and sustainability of arts based opportunities within impoverished communities • Creation of new opportunities and community expression • Ongoing and sustained arts based tuition and workshops • Signposting into other projects and organisations • Training, development and volunteer experience
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Often the concept and delivery of our work is quite simple. We use many facets of the arts as a tool to aid the learning, growth, bonding and social adaption of communities. Although much of our work covers the areas of Arts, Environment, Education and Learning, our fundamental and overarching work is within social change.

Based on participation and involvement over the last 6 years, we confidently estimate figures of 500 participants over 3 years - 5000 beneficiaries over 3 years.

Our work links with a variety of district priorities:

Prevent Anti-Social Behaviour (ASB)

Community Participation.

Prevention of hate crime through education and intervention.

Children and Families

Raising and maintaining aspirations within family units and in particular with young people.

Delivering interventions and activities to young people and families in the most cost effective way including use of residents and volunteers, champions and venues within the community.

Health and Wellbeing

Recognise where it is possible to improve mental health and wellbeing.

Economic Prosperity

Support residents of all ages into employment.

Improve residents skills and improve educational attainment

Continue to work innovatively to reduce the numbers of young people who are not in education, employment and training (NEET)

Encourage Social Enterprise

Vision and Benefits

The provision of a dedicated arts hub would change the way that arts based community work is carried out in Oldham. Significantly more local people would engage in the variety of sessions available whilst having the opportunity to learn and express themselves.

This participation will have a long lasting effect on the local community of Failsworth and Hollinwood, in that it would provide a voice to people, through all facets of the arts. It will allow for individuals and groups to come together with a common theme in mind, and recognize that they have something to contribute and that their opinion is relevant and valid.

A measurable difference will be community participation in general and improved mental health and wellbeing. These are necessary areas of work on a local and national level, with much evidence pointing to the arts as an effective method in raising aspirations, promoting equality and respect, reducing apathy and managing stress and anxiety.

A happier and healthier community will exist where anyone has the opportunity and confidence to share ideas, meet and work with new people, develop solution based approaches and produce expressive pieces of work that influence others around them.

We have a clear vision as to what we can achieve and more importantly, what we can provide for the local community of Failsworth, Hollinwood and the wider borough of Oldham.

The development of Performance Plaza is informed by Big Society and People Powered Change, as well as the Cooperative Vision within Oldham.

Total Project Cost £5000.00
Amount requested from the Councillors £600.00

DETAILS OF THE ORGANISATION WHICH WILL DELIVER THE ACTIVITY

ORGANISATION:

PERFORMANCE PLAZA

NAME OF CONTACT PERSON:

JASON BROMLEY

POSITION IN ORGANISATION:

CO FOUNDER AND SECRETARY

ADDRESS FOR

CORRESPONDENCE

208 LIMESIDE ROAD, OLDHAM, OL8 3LE

CONTACT TEL NO: 07766765049

E-MAIL ADDRESS:

INFO@PLAZA.ORG.UK

PAYMENT ARRANGEMENTS

HOW WOULD YOU LIKE ANY FUNDING AGREED TO BE PAID? Please provide a copy of your recent audited accounts or recent bank statement.

CHEQUE

DETAILS FOR BACS PAYMENT

NAME OF BANK ACCOUNT	
BANK	
ACCOUNT NUMBER	
SORT CODE	
PAYMENT REFERENCE	

DETAILS FOR CHEQUE PAYMENT	
NAME OF BANK ACCOUNT	Performance Plaza
ADDRESS TO SEND CHEQUE TO	208 Limeside Road Oldham OL8 3LE
IS YOUR ORGANISATION REGISTERED FOR VAT?	
NO	
If Yes, any sum awarded will exclude your VAT costs. If your organisation is not VAT registered, the Council will make arrangements to pay suppliers/contractors directly so that no VAT is incurred.	

Please check that you have included all the necessary enclosures and return this form to your District Co-ordinator

Provision of Streetlighting Column at Park Avenue Failsworth

Contractors are currently renewing street lights on Park Avenue in Failsworth. Unfortunately two properties i.e. 46 and 48 Park Avenue are on an un-adopted part of the Highway and will not receive a streetlight as part of the current replacement programme.

Following a recent burglary at 46 Park Avenue the Councils Community Safety Officer made a recommendation that a street light was erected to provide light to this area. This would he suggests help deter future incidents of this nature.

The District Coordinator has been provided with the following costs.

To provide and fit 1 lighting column £1,500

To provide electricity and maintenance for 12 years £1044

Total £2,544.

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Provision of Streetlighting Coloumn at County Street Hollinwood

The end of County Street Hollinwood currently does not have street lighting. This location is dark and often suffers from anti-social behaviour. The location could be significantly improved by the fitting of a street lighting coloumn. The District Coordinator has made enquiries and has been advised that funding to supply and fit the coloumn is available from existing Council Budgets (£1.500) There will however be a cost of £1044 to supply electric and provide maintenance for s period of 12 years.

The District Partnership is asked to agree funding of £1044

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Street Signs at Paddock Lane

A number of residential dwelling houses have been built close to Paddock Lane in Failsworth namely the Paddock Court and The Paddocks. The cost of providing street signage for this is £439. An amount of £290 has been secured from existing Council Budgets leaving a balance of £149 which is being requested from the District Partnership.

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DISTRICT PARTNERSHIP
Councillors Funding Proposal Form

COUNCILLOR(S) NAME YOU ARE APPLYING TO:

Cllrs. Briggs, Dawson and McMahon (DISTRICT PARTNERSHIP)

NAME OF ORGANISATION REQUESTING FUNDING

Oldham Cancer Support Centre

PROJECT TITLE: Oldham Cancer Support Centre

DESCRIPTION OF THE PROJECT REQUIRING FUNDING setting out: what the project will deliver. Who will benefit, and how? How many people will benefit etc. Please provide as much detail as possible and continue on a separate sheet if required.

The OCSC provides emotional and practical support for cancer patients and/or their families/carers - including those bereaved by cancer.

Please see accompanying letter/newsletter/leaflets for more detailed information about the services we offer.

At OCSC we offer responsible management of a service which is badly needed by all the communities in Oldham (and, judging by feedback, much appreciated by all the users)

Because of the present demand we would like to be able to offer counselling and therapies on a second 'late night' (Tuesdays) and on Saturday mornings. This would particularly help those clients who are well enough to return to work, but who still need our support. This would add a further £11,376 p.a. to our salaries' expenditure.

NB Re the Financial Statements:

- The balance in April 2012 was £82,458.38 – by 31.01.13 it was £53,278.42. This reduction was mainly due to rent (one year's rent invoice was sent to us in arrears, followed by one in advance)
- We still owe £14,334 rent before the end of this financial year.
- Most of the £7,500 Transition Fund Grant from VAO will have to be returned to them because it was awarded to us to help when we were hoping to move to different premises last year
- As a charity we need to keep enough funding in reserve to cover one year's running costs

Total Project Cost Present Annual Costs approx:	£55,000
Amount requested from the Councillors	£3,000

DETAILS OF THE ORGANISATION WHICH WILL DELIVER THE ACTIVITY

ORGANISATION:	Oldham Cancer Support Centre
NAME OF CONTACT PERSON:	Mrs P. A. Williams
POSITION IN ORGANISATION:	Secretary of Board of Trustees
ADDRESS FOR CORRESPONDENCE:	15 Buttercup Drive Moorside Oldham OL4 2QS
CONTACT TEL NO:	0161 652 4737
E-MAIL ADDRESS:	pam.a.w@sky.com

PAYMENT ARRANGEMENTS

HOW WOULD YOU LIKE ANY FUNDING AGREED TO BE PAID? Please provide a copy of your recent audited accounts or recent bank statement.

BACS PAYMENT INTO BANK ACCOUNT <input type="checkbox"/>
CHEQUE <input checked="" type="checkbox"/>

DETAILS FOR BACS PAYMENT	
NAME OF BANK ACCOUNT	
BANK	
ACCOUNT NUMBER	
SORT CODE	
PAYMENT REFERENCE	

DETAILS FOR CHEQUE PAYMENT	
NAME OF BANK ACCOUNT	Oldham Cancer Support Centre (Nat. West Bank)
ADDRESS TO SEND CHEQUE TO	Mrs S. Abbott (Treasurer of Board of Trustees) 25 Chichester Crescent Chadderton Oldham OL9 0RW

<p>IS YOUR ORGANISATION REGISTERED FOR VAT?</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If Yes, any sum awarded will exclude your VAT costs. If your organisation is not VAT registered, the Council will make arrangements to pay suppliers/contractors directly so that no VAT is incurred.</p>
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Please check that you have included all the necessary enclosures and return this form to your District Co-ordinator

Charity Registration Number: 1117993

**Oldham Cancer Support Centre
Report and Financial Statements
Year Ended 31 March 2012**

OLDHAM CANCER SUPPORT CENTRE

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OLDHAM CANCER SUPPORT CENTRE

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Oldham Cancer Support Centre
Charity Number	1117993
Registered Office	Failsworth Primary Care Resource Centre Ashton Road West Failsworth Manchester M35 0AD
Trustees (See below)	Mrs D Pleasant Mrs B Vale Mrs P Williams Mrs Carmel Hobbis Mrs S Abbott Mr M Crean
Accountants	Oldham Community Accountancy Service Unit 12 Manchester Chambers West Street Oldham Lancashire OL1 1LF
Bankers	Natwest 8 Rochdale Road Royton Oldham OL2 6WA

OLDHAM CANCER SUPPORT CENTRE (OCSC)

Registered Charity no 1150581

Tel: 0161 906 2940

Board of Trustees:

Beryl Vale	Chairman
Sandra Abbott	Treasurer
Pam Williams	Secretary
Diane Pleasant	Co-secretary
Joyce Hill	Trustee
Richard Roberts	Trustee
Michelle Mellor	Trustee (Co-opted)

OLDHAM CANCER SUPPORT CENTRE

REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF OLDHAM CANCER SUPPORT CENTRE

YEAR ENDED 31 MARCH 2012

We report on the accounts for the year ended 31 March 2012 set out on pages 4 to 5.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under s144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under s145 of the 2011 Act
- Follow the procedure laid down in the General Directions given by the Charity Commissioners (under s145(5)(b) of the Act, and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Opinion

My examination was carried out in accordance with General Directions given by the Charity commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - To keep accounting records in accordance with s130 of the 2011 act; and
 - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jane Pickering BA, ACA
Oldham Community Accountancy Service
Unit 12 Manchester Chambers
West Street
Oldham
OL1 1LF

25th July 2012

OLDHAM CANCER SUPPORT CENTRE

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 MARCH 2012

	<i>Notes</i>	Unrestricted Funds 2012 £	Restricted Funds 2012 £	Total Funds 2012 £	Total Funds 2011 £
RECEIPTS					
Grant Income	2	3,690	7,500	11,190	400
Donations	3	28,710	-	28,710	86,837
Therapist Income		906	-	906	324
Investment Income		42	-	42	37
Other Income		<u>93</u>	<u>-</u>	<u>93</u>	<u>-</u>
TOTAL RECEIPTS		33,441	7,500	40,941	87,598
PAYMENTS					
Charitable Service		-	-	-	431
Charitable Source		-	-	-	1,272
Clinical Sup. Counselling		4,255	-	4,255	1,147
Consumables		1,405	-	1,405	1,754
Fundraising Expenses		1,120	-	1,120	26,967
Grant Carers		317	-	317	736
Grant OCFH Funding		-	-	-	7,253
Just Giving Standing		216	-	216	195
Office Computer & Info		33	-	33	62
Postage		281	-	281	186
Printing And Stationary		777	-	777	3,144
Professional Charges		1,594	-	1,594	2,310
Running Costs		5,901	-	5,901	2,155
Staff Costs		10,953	-	10,953	36,150
Staff Volunteers Expenses		-	-	-	1,853
Sundries		574	-	574	84
Therapist		11,232	-	11,232	6,907
Therapy Equipment		127	-	127	568
Training Exp		<u>350</u>	<u>-</u>	<u>350</u>	<u>-</u>
TOTAL PAYMENTS		39,135	-	39,135	93,174
Net of receipts/(payments)	4	(5,694)	7,500	1,806	(5,579)
Cash funds at 31 March 2011		70,179	3,122	73,301	78,877
Cash funds at 31 March 2012		<u>64,485</u>	<u>10,622</u>	<u>75,107</u>	<u>73,301</u>

The financial statements were approved by the Board of Trustees on and signed on their behalf

Signed Trustee  (Sec.)

OLDHAM CANCER SUPPORT CENTRE
NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2012

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants

	Unrestricted Funds 2012 £	Restricted Funds 2012 £	Total Funds 2012 £	Total Funds 2011 £
Carer's Grant	1,020	-	1,020	-
Transitional Fund Grant VAO		7,500	7,500	-
MacMillan Cancer Support	<u>2,670</u>	<u>-</u>	<u>2,670</u>	<u>400</u>
	<u>3,690</u>	<u>7,500</u>	<u>11,190</u>	<u>400</u>

3. Donations

	Unrestricted Funds 2012 £	Restricted Funds 2012 £	Total Funds 2012 £	Total Funds 2011 £
Charitable Donations	20	-	20	-
Donations	12,438	-	12,438	10,451
Friends Donations	1,435	-	1,435	1,412
Fundraising	9,742	-	9,742	70,892
Giving Aid	3,269	-	3,269	4,082
Sundry Income	326	-	326	-
Just Giving	<u>1,480</u>	<u>-</u>	<u>1,480</u>	<u>-</u>
	<u>28,710</u>	<u>-</u>	<u>28,710</u>	<u>86,837</u>

4. Restricted Fund Analysis

Fund Name	Balance as at 1 April 2011 £	Receipts £	Payments £	Balance as at 31 March 2012 £
Grant O.C.F.H	3,122	-	-	3,122
Local Transition Fund	=	<u>7,500</u>	=	<u>7,500</u>

DATE	30.4.12	31.5.12	30.6.12	31.7.12	31.8.12	30.9.12	31.10.12	30.11.12	31.12.12
INCOME									
GRANT		1020.00							
DONATIONS	440.00	1101.50	22.40	80.00	7.00	65.00	730.00	69.00	24.82
FRIENDS	65.00	65.00	82.00	65.00		105.00	75.00	65.00	95.00
FUNDRAISING IN-HOUSE	1143.23	1843.87	700.54	468.03	479.86	1345.79	2079.39	1230.34	848.06
FUNDRAISING EVENTS	4600.00	160.00	322.24	1289.05		1283.64		207.03	300.42
THE BERRY THE GARDENS CHRISTY COMM at INT	324.00	320.00	285.00	406.00	313.00	288.00	294.00	120.00	210.00
GIVING - COM			7.91			6.69			5.93
CHRISTY * RESID	35.10	514.81	103.78	65.72					
TOTAL	6727.33	5025.18	1530.27	2323.78	1054.06	3089.12	3218.39	1911.37	1514.23
EXPENDITURE									
C. REPS	187.20	41.76			162.80			160.00	143.25
CLINICAL	120.00	120.00	120.00	50.00	70.00	50.00	190.00	50.00	50.00
SUBSCRIPTIONS									
CONTRIBUTION	495.00	285.00	330.00	870.00	480.00	680.00	395.00	225.00	255.00
WAGES									
RUNNING COSTS	35.56	58.00	56.39	570.30	159.70	421.55	214.53	24.68	55.26
JUST GIVING	18.00	18.00	18.00	18.00	18.00	18.00	18.00	18.00	18.00
THEOPHIST	480.00	744.00	1208.00	480.00	1164.00	636.00	1074.00	756.00	936.00
CONSUMABLES	27.00	38.84		22.55		116.00	77.36	342.23	134.27
RENT		5000.00			13000.00		4500.00		
DEPT DRSH		322.80	100.00	100.00	100.00		100.00		200.00
STAFF COSTS			2894.53	656.36	2584.53	307.88	809.59		
COST OF REVIEWS			289.94	47.65	28.00	225.00	30.00	81.25	340.00
DONATION							150.00		
TOTAL	1365.76	6428.40	4621.86	2814.86	17767.03	2404.43	7553.48	1657.16	2136.78
	82458.38	80885.16	77793.57	77802.49	60589.52	61214.21	56934.12	57188.33	56565.78

OLDHAM CANCER SUPPORT CENTRE (OCSC)

Registered Charity no 1150581

Tel: 0161 906 2940

Failsworth Primary Care Centre
Ashton Road West
Failsworth
Manchester
M35 0AD

01.03.13

OCSC Information:

The Oldham Cancer Support Centre was opened at its present premises in 2008. It was started by a group of cancer patients from Oldham as a support group. The members were keen to provide emotional and practical help for cancer sufferers and also for members of their families/carers – including those bereaved by cancer. It is now a registered local charity.

Clients are referred to the Centre by their GP's, practice nurses, the Christie Hospital, the Oldham Christie, Macmillan nurses, and other hospitals or professional health workers – or they can self-refer.

Last year we supported over 1,100 local patients and their families.

At the moment the OCSC in Failsworth offers:

- Counselling sessions – by one of four highly qualified counsellors, who are also very experienced in counselling those with cancer and their families/carers (all the Counsellors are registered with the British Association of Counselling and Psychotherapists). These sessions are free of charge for as long as it takes, and the Centre has the added advantage of usually being able to offer help in emergencies (rather than the client being told that there is a waiting time of several weeks/months). We have also arranged to set up sessions, if required, at the Medical Centres at Royton and Moorside where cancer patients will be able to access OCSC's counselling service at their own surgeries. In addition we have, for the first time, extended the service to children who are affected by cancer – and they can choose to meet with the Counsellor at the Centre, in their own home or at school.
- Complementary Therapy sessions – by one of three therapists who are all members of the Federation of Holistic Therapies. They offer aromatherapy massage, Swedish body massage, reiki, reflexology, Indian head massage, hypnotherapy, EFT and hot and cold stones therapy. Each patient/client is offered six sessions completely free of charge – for any subsequent therapies there is a small charge of £12 per session. If this is a problem financially, we look at each case individually and confidentially.
- A Carers' Drop-in Group – which meets at the Centre on the last Monday of each month (10.00 a.m. – 2.00 p.m.) when a light lunch is provided. This offers an opportunity for anyone caring for a family member or a friend to have a break for a few hours. Most carers can feel quite isolated and the Drop-in provides companionship and the realisation that they are not alone. There are occasional speakers at the group and sometimes the members go out on visits to places of interest. The biggest advantage, however, is that there is advice and guidance available if needed – and always at least one listening ear. There are two facilitators who take on some responsibility for the group, but all decisions on every aspect of the group's activities are made by the carers themselves.

- A Patients' Group – this group meets on the last Wednesday of each month and there are two facilitators – one medically qualified (a chemotherapy sister from Christie's) and one a qualified counsellor at our Centre and former palliative care nurse.
- A cup of tea (with or without a chat!) with one of the friendly, trained volunteer receptionists. Anyone who has any involvement with cancer can drop in at any time between 9.30 a.m. and 3.30 p.m. on Mondays, Tuesdays, Wednesdays and Fridays, and between 12.30 and 6.00 p.m. on Thursdays. Advice and information is also available.
- Transport – there are two volunteers who will collect and return any patient/client who finds it difficult to reach our Centre.
- A twice yearly Newsletter

All of this is paid for from fundraising activities. The charity is supported by some wonderful people in the Oldham area who hold special events for us, who take us on as their annual charity, who take part in sponsored events, who give donations, or who help by making items for the Centre to sell.

There is also a small group of volunteers which meets regularly at the Centre to plan and organise fundraising events

We receive no on-going grants, Now, however, our rent has just been raised by 25% from £18,000 to £22,500 per year (for four small rooms). Our fundraising meets the costs of the counsellors' and therapists' salaries, and all daily/weekly/monthly outgoings. Not one penny from donations/fundraising is spent on anything else. The rent is now beyond our means, but we have recently met with, or contacted, local councillors, local MP's and senior NHS personnel. We have also had great support from the Oldham Chronicle newspaper, and from many members of the public, and are hoping that all of this might eventually translate into some financial assistance.

Although we envisage some struggles in the year ahead, one thing we will not easily consider doing is closing the Centre. Not whilst we have users telling us on a weekly basis that they don't know how they would survive without us.

Please do not hesitate to contact me on 0161 652 4737 if you need any further information. If you, or any of your representatives, would like to visit the Centre you will be made very welcome.

I am enclosing a copy of our latest Newsletter and a selection of our leaflets/flyers, which might give you another view of our work.

We would be so very grateful if the District Partnership could help us financially in any way – no matter how small the amount. Thank you for your consideration.

Yours sincerely



Pam Williams (Secretary – on behalf of the Board of Trustees, OCSC)

OLDHAM CANCER SUPPORT CENTRE

Charity No: 1150581

Failsworth Primary Care Centre, Ashton Road West, M350AD

Tel: 0161 906 2940

THE CARERS' DROP-IN GROUP

This is an established group where anyone who is looking after a family member or a friend who is not in good health, can come and receive advice, guidance and, most importantly, a listening ear

Many carers can feel isolated and our Drop-in provides companionship and the realisation that they are not alone. Everyone is welcomed and soon becomes a valued member of the group.

The group meets at the Centre on the last Monday of each month from 10.00 a.m. to 2.00 p.m. when a light lunch is provided.

All decisions on every aspect of the group's activities are decided by the carers. There are sometimes visiting speakers and occasionally the group members visit places of interest.

The facilitators for the group are Shirley Ryder and Marie Walmsley, who both started the group four years ago.

So don't forget, if you are taking care of a loved one who is ill, try to give yourself a few hours respite each month and drop in to the Centre. We can guarantee that you will enjoy it.

e-mail: oldhamcancersupportcentre@hotmail.co.uk

www.oldhamcancersupportcentre.com

OLDHAM CANCER SUPPORT CENTRE

Charity No: 1150581

Failsworth Primary Care Centre, Ashton Road West, M35 0AD

Tel: 0161 906 2940

PATIENTS' SUPPORT GROUP

This group for cancer patients (including those who have suffered from cancer in the last five years) takes place at the above Centre on the last Wednesday of each month from 11.00 a.m. to 2.00 p.m.

Tea, coffee and biscuits are served, but members of the group are welcome to bring a light lunch with them if they choose.

The facilitators are Becky Norris (Chemotherapy Sister from Christie's) and Ros Royle (Counsellor at OCSC and former palliative care nurse).

The agenda for each month is decided by the group members. Topics which have recently been suggested include:

- meditation
- hand and/or foot massage
- nail care
- mouth care
- nutrition
- skin care

but anyone in the group can put forward their own ideas.

The opportunity to speak to Ros or Becky on a one-to-one basis is also offered, but in addition it is a chance to meet new people socially for a cup of tea and a chat.

Please come along on the last Wednesday – you will be made very welcome.

e-mail: oldhamcancersupportcentre@hotmail.co.uk

www.oldhamcancersupportcentre.com

OLDHAM CANCER SUPPORT CENTRE (OCSC)

Registered Charity no 1150581

Tel: 0161 906 2940

Counselling:

We now offer counselling to children and young people who are affected in any way by cancer. With their parent's/guardian's permission the counselling can take place at a venue of their choice where they feel most comfortable - at the Centre, at home or (with the Headteacher's permission) at school.

Please also note that if any teacher is affected they, too, are welcome to come to the Centre for counselling sessions.

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